

# MINUTES

## Merrill Middle School PTO Minutes

*Date | time* 11/12/2015 6:30 PM | *Meeting called to order by* Catherine Collier

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### In Attendance

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Eric Fling, Catherine Collier, Joe Welch, Amy Homburger, Shelly Curtiss, Heba Nabhan, Laura Mitchell, Aurelia Fling, Amy Bringedahl, Micayla Fling

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### Assistant Principal's Report – Brett Stringer via Eric Fling

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Eric Fling presented Brett Stringer's report (Brett was unable to attend due to a sick child at home).

- The kiln in the art room is not up to code. Amy B. will see if there are any unused kilns at other DPS schools or in the DPS warehouse. If not, PTO will consider a fundraising effort.
- Eric will see if he can arrange for Spirit Gear before the Holiday break. If not, we'll shoot for January.
- Heba will be writing the Jaguar Journal soon.
- The new website will launch by December 1, 2015.

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### Parent Liaison – Heba Nabhan

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- Heba was able to find other funding for the International Fashion Show and does not need the previously approved \$100.
- The fashion show is changed to November 19 at 9:15. Approximately 4 parents are needed to help out and Catherine will send out a request for help.
- Parents Got Talent is cancelled.
- \$500 was approved for Thanksgiving baskets for Merrill families in need. If money is leftover from the approved \$500, it will go toward teacher appreciation. The money will provide approximately 30+ baskets plus a grocery card to buy fresh items for Thanksgiving.

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### Treasurer's Report – Joe Welch

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- Joe discussed the current balance in the PTO account and upcoming events. Click [here](#) for the report.

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### PTO vs. PTA – Eric Fling

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Eric discussed the pros and cons of PTO vs. PTA and the group unanimously decided to switch to a PTSA. Eric will get the gears in motion for the switch. Some areas that will need attention include taxes, dues, insurance and by-laws. Students will be included, thus PTSA.

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## Miscellaneous

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- Many upcoming Restaurant Nights, including Illegal Pete's, Max Gill & Grill, Chipotle, Smokeburger, Mooyah and others. Please check the Jaguar Journal for specific dates.
- Teacher Appreciation will be December 17<sup>th</sup> in the library. The PTO will provide Santiago burritos and coffee (there are approximately 70 teachers & staff to serve). Also looking at supplying coffee February 5<sup>th</sup> for a teacher breakfast that Amy B. has in the works.
- Bookies is December 10<sup>th</sup> from 6-8pm, setup at 5:30. Catherine will send out a signup for parents to bring treats and drinks and help (2-4 parents). Micayla will check to see if the Merrill Choir can sing at the event. The event goes on for an entire week, Dec. 10-17 – mention Merrill at checkout and they will contribute a portion of the sale back to the school.
- Amy B. is checking to see if we can put a PTO storage container somewhere accessible at the school.
- Eric was approached by a dentist about advertising at the school. Currently PTO has advertising opportunities on the student directory online in exchange for a \$250 donation. It's possible PTO could develop other opportunities.
- Micayla mentioned that the winter social has been cancelled for December. She would like to move it to February (perhaps Valentine's Day?) and delay the March social to April or May. Student Council will give a proposal to Amy B. and will let the PTO know how it can help out.

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## Adjournment – Catherine Collier ☺

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The December meeting is cancelled. Next meeting will be either January 21 or 28, TBD based on when budget numbers are received by Amy B.

**PTO Accounting from July 1, 2015 through June 30, 2016**

As of November 12, 2015

**General Acct**

Date	Check #	Check to:	Payment Amt	Deposit	Balance	Transaction Description
7/1/2015					\$ 2,389.30	Starting balance
9/17/2015				\$ 314.07	\$ 2,703.37	x-fer from Paypal - Merrill Community fund
10/23/2015	1041	Blackjack Pizza	\$ 539.34		\$ 2,164.03	Fall social pizza + tip
11/11/2015	1042	Merrill Middle School	\$ 203.00	\$ -	\$ 1,961.03	Reimbursement for VIP t-shirts
11/11/2015	1043	Catherine Collier	\$ 298.00	\$ -	\$ 1,663.03	Reimbursement for Directory Software
			\$ -	\$ -	\$ 1,663.03	
			\$ -	\$ -	\$ 1,663.03	
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General PTO Account balance: **\$ 1,663.03**

PTO Savings Acct: **25.07**

Paypal acct: **164.17**

Petty Cash in bank box: **\$ 5.52**

**Total of all PTO Funds: \$ 1,857.79**

**Outstanding Liabilities:**

	Approximate Amounts
Merrill X-country jerseys	\$ 160.00
Student Council supplies for social	\$ 100.00
Fashion show	\$ 100.00
Teacher Appreciation	\$ 400.00
Thanksgiving baskets	\$ 500.00

**Total estimated liabilities \$ 1,260.00**

*- Rest Nights?  
- Jerseys?*